FAQs

- Why is my project not visible in my list?
  - Are you a local agency designer or a consultant working for a local agency?
    - Please refer to I.M. 3.520
  - Are you consulting firm working for the DOT?
    - Your consulting firm may not be assigned to the project in our Project Scheduling System, Please contact your contract coordinator to ensure your firm is assigned to the project number in our Project Scheduling System.
- Why does the value I enter for my bid item quantity get truncated to a certain decimal?
  - Each and every bid item in the system has a precision associated with it for trailing zeroes; any digits beyond the set precision are not entered into the system.
- How do I change the displayed description of a 2599-####### from ('UNITS' ITEM) to be what I want the bid item to be?
  - To change the displayed description of the Bid item the Supplemental 1 field needs to be filled in. The description that is placed in the Supplement 1 Field will replace the generic ('*UNIT*' ITEM) with what was entered into Supplement 1 Field.
- How do I add multiple 2599-######## Bid Items of the same Unit type?
  - To add another 2599-######## of a unit type that has already been used in the project go to the Item List, toggle the checkbox next to the desired 2599 bid item and click the Add Item button. This will add another bid item of the same unit type. The Supplement 1 Field will need to be filled in to give a description of the bid item.